

## **JD: Purchase Executive - Pharmaceuticals & Food**

### **Role Description**

The position Purchase Executive Pharmaceutical & Food is at New Delhi in India. You will be responsible for sourcing vendors, purchasing various vitamins, nutraceutical and pharmaceutical and food ingredients and packing materials, lowering cost of procurement, vendor management besides inventory management as well as negotiating contracts.

### **Preference**

Candidates working in a pharmaceutical / nutraceutical (formulation) / food manufacturing company; having experience of prospecting manufacturers/vendors as also imports of pharmaceutical / nutraceutical APIs and ingredients etc.

### **Qualifications**

- At least 5 years experience in pharmaceutical / nutraceutical (formulation) / food manufacturing company
- Knowledge of purchasing vitamins, APIs, ingredients, packing materials
- Knowledge of Drugs & Cosmetics and FSSAI compliance
- Strong leadership and communication skills
- Ability to coordinate effectively
- Problem-solving and decision-making skills
- Proven track record of developing vendors and lowering cost of procurement
- Bachelor or Master degree in Pharmacy, Food Technology/Science, or Chemistry, Business Administration, or related field, Business Administration, or related field

If you are a highly motivated and results-oriented individual with a passion, we would love to hear from you at [contact@pmspl.net.in](mailto:contact@pmspl.net.in)

### **SCREENING QUESTIONS**

- Do you have experience of purchasing vitamins, APIs and ingredients? Yes/No
- Do you have experience of working in a pharmaceutical / nutraceutical (formulation) / food manufacturing company? Yes / No
- Do you have degree in Pharmacy / Food Technology/Science or Chemistry? Yes / No